

**TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD**  
**SEFFNER-MANGO LIBRARY**  
**MARCH 26, 2009**

**Board Members Present:** James Martin (Chair), Bob Argus (Vice-Chair), Catherine Cottle, Jim Johnson, Laura Vickers, Jim Harkins, Kay O'Rourke, and Alma Hires. Margaret Fisher, Christopher Rosbough and William Scheuerle were excused.

**Staff Present:** Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative and Reference Services; David Wullschleger, Manager, Operations; Suzanne George, Manager, Library Facilities Planning & Design; Linda Gillon, Manager, Programming & User Services; Marcee Challener, Manager, Materials & Circulation Services; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Sheryl Herold, Accountant III; Marilyn Shynett, Chief Librarian; Andrew Breidenbaugh, Chief Librarian; Marianne Tucker, Grants Coordinator.

**Guest:** Ricardo Cox, Assistant County Attorney; Kevin Brickey and Steve Concepcion from Management & Budget Department.

The meeting was called to order at 4:00 p.m. A quorum was present.

Minutes from the February 26, 2009 Library Board meeting were approved.

There were no presentations from the public.

The Library Board approved a change of the agenda order to begin the meeting with a presentation from Kevin Brickey, Economist for Management & Budget concerning the revised Pro Forma for the Library fund with projections based on currently adopted CIP and current operating costs.

## **Committee Reports**

### **Budget Committee**

Highlights of the library's submitted FY10-11 budget were distributed and reviewed including a summary of Decision Units and Efficiencies. Based upon the projections shared in the Pro-Forma, the Library Board voted unanimously to un-fund Decision Units numbers 14, 15, 16 and 17 if revenues cannot support them as submitted to the FY10-11 budget.

The next meeting of the Budget Committee is scheduled for Monday, April 20, 2009 at 3:00 p.m. at John F. Germany Public Library.

### **Planning Committee**

Mr. Argus updated the Library Board on the Planning Committee's suggested improvements to the ranking criteria. Potential projects should include 1) partnership capability 2) cost estimate of capital and operational costs 3) indication of any benefactor or private sector involvement in order to receive consideration for the unfunded list. The Planning Committee Chair was assigned to present the proposed 0 to 2 point range to the Budget Committee for their input in order to begin developing criteria for how points are to be awarded.

The next meeting of the Planning Committee is scheduled for Monday, April 20, 2009, 4:00 p.m. at John F. Germany Public Library.

### **Policy & Bylaws Committee**

Dr. Hires reported that the Policy & Bylaws Committee decided in favor of amending the Library Board Bylaws to include Recognition of Volunteers on the regular agenda immediately following the roll call at each Library Board meeting. The Library Board voted unanimously to implement this change to the Bylaws.

The Library Board unanimously approved the Policy & Bylaws Committee's recommendation to send a "get well" card to Mrs. Jan Platt.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, April 23, 2009, 3:00 p.m. at John F. Germany Public Library.

### **Unfinished Business**

At the request of Ms. Cottle, a letter was prepared on behalf of the Library Board addressed to House Representative Rich Glorioso, Chair, Transportation and Economic Appropriations Committee urging support for State Aid for Libraries. The Library Board members reviewed and unanimously approved that the letter be sent.

### **Director's Report**

As a follow-up from a previous meeting, Marcee Challener presented a revised format for the Library circulation statistical reports. The new format will become effective immediately.

An article appeared in the *St. Petersburg Times* on March 25, 2009 that provides an update concerning the young woman who was attacked at Bloomingdale last year.

The Friends of the Library will hold their annual meeting on April 14, 2009 at 6:30 p.m. in the John F. Germany Public Library Auditorium. Library Board members are encouraged to attend the meeting at which the newly reorganized Friends of the Library will select a new slate of officers as well as at-large members. County Administrator, Pat Bean will be the featured guest speaker.

The City of Tampa has enacted water restrictions that will go into effect at midnight on April 3, 2009. Sprinkler systems at libraries located within Tampa city limits will be turned off to comply with the restrictions.

The meeting was adjourned at 5:48 p.m.