

**TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD**  
**JOHN F. GERMANY PUBLIC LIBRARY**  
**DECEMBER 7, 2006**

**Board Members Present:** Chair, Jim Johnson, James Martin, Sandra Cameron, Alma Hires, Bob Argus, Kay O'Rourke, Dora Reeder, Laura Vickers, William Scheuerle, and Margaret Fisher.

**Excused:** James Harkins, and Michelle Schofner.

**Staff Present:** Joe Stines, Director of Library Services; Marcee Challener, Manager, Materials & Circulation Services; David Wullschleger, Manager, Operations; Suzy George, Chief Librarian; Barbara Marquette, Administrative Specialist; and Assistant County Attorney Alicia Gonzalez; Sheryl Herold, Accountant; Anne Ross, Chief Librarian; Susan Oliver, Chief Librarian; Jean Peters, Chief Librarian, and Lisa Wagner, Principal Librarian.

Mr. Johnson called the meeting to order at 4:00 p.m. A quorum was present.

**Approval of the Library Board Minutes of October 24, 2006. Mr. Argus moved that the minutes be approved. Ms. Fisher seconded. The motion passed unanimously.**

**Comments from the Public:** Fred Hearn, Ada T. Payne Friends of the Library, updated the committee on the new building and showed renderings from Gould Evans. Mr. Hearn stated that the Robert Saunders Foundation will be hosting a fundraiser for the cultural center on January 27, 2007 at the Wyndham Westshore Hotel. Julian Bond will be the guest speaker.

**Committee Reports**

*Budget Committee:* Chair, William Scheuerle stated that the Committee spent time reviewing the year end budget and that there is approximately \$104,000 outstanding which will be paid from the FY07 budget. The next meeting is scheduled for Tuesday, January 23, 2007 at 1:30 p.m. at John F. Germany Public Library.

Mr. Johnson received letters of support for the proposed name change of the Port Tampa City Library. Copies will be sent to the Library Board members in the January packet.

*Planning Committee:* Chair, James Martin stated that Centex Corporation followed up with population information the Committee had requested. The Committee has asked Library Administration to schedule a meeting with the School Board regarding a partnership library at Triple Creek. Mr. Stines believes that Centex is already working with the School Board and the Parks and Recreation Department.

Mr. Martin asked Mr. Stines to report on the Westgate Regional Library construction. Mr. Stines stated that the Board of County Commissioners had awarded the construction contract. A \$650,000 Budget Amendment was also approved from Capital Reserve in order to provide the expanded children's area and a teen room giving the new library its full 25,000 sq. ft.

There have been several attempts made to locate a temporary location for the library during construction. The search is continuing.

Swati Bose is working to complete the Seffner-Mango Library by December of 2008. The Bloomingdale and Upper Tampa Bay libraries foot print will be used for this project.

Renovations and improvements to the interior of the John F. Germany Library are being completed and the Ashley Street entrance has been remodeled. Landscaping work continues.

The Planning Committee will be working on updating the unfunded capital list and presenting it to the Library Board for approval at the February meeting.

The City of Tampa Fire Marshal has limited Seminole Heights Library capacity to forty-nine persons. Staff is working to serve all patrons on a first come first serve basis. Mr. Stines is pursuing adding an additional exit door which would increase the capacity.

Mr. Martin stated that the Committee had received a letter from a citizen of FishHawk requesting a library.

The next meeting is at 3:00 p.m. on Tuesday, January 23, 2007 at the John F. Germany Public Library

*Policy and Bylaws Committee:* Ms. Vickers stated that the Committee had four policies for the Library Board to approve.

**The Committee recommended approval of *LS1105 Library Material Displays*. The motion passed unanimously.**

**The Committee recommended approval of *LS1106 Library Display Case Exhibits*. The motion passed unanimously.**

**The Committee recommended approval of *LS1107 Display and Distribution of Library Promotional Materials*. The motion passed unanimously.**

**The Committee recommended approval of *LS535 Seasonal and Holiday Displays*. The motion passed unanimously.**

Ms. Vickers stated that the Committee had received more information regarding the renaming of the Port Tampa City Library and has set a cut off of January 25 for any additional information to be received.

The next meeting is Thursday, January 25, 2007 at 2:30 p.m. at the Charles J. Fendig Public Library.

**Unfinished Business** None

#### **New Business**

Mr. Johnson shared a November 24, 2006 Tampa Tribune Metro Section article about the SouthShore opening.

Mr. Stines gave the Library Board background information on the County Auditor's Report on Library Services book buying process. The Board of County Commissioners requested the Library Board review the procedures and provide them with a recommendation. Mr. Stines has recommended that an Ad Hoc Committee be established. **Ms. Fisher recommended that the Board follow Mr. Stines recommendation. Ms. Cameron seconded. Motion passed**

**unanimously.** Chairman Johnson asked the existing Committee chairs to serve (Dr. Scheuerle, Mr. Martin, Ms. Vickers, as well as Ms. Cameron). The first meeting was scheduled for January 24, 2007 at 2:00 p.m. at the John F. Germany Public Library.

Mr. Johnson read a thank you letter from Dr. Barbara Humphries.

### **Director's Report**

2007 Meeting schedule for the Library Board was distributed for approval. Ms. Vickers made the motion to approve. Mr. Argus seconded. The motion passed unanimously.

Mr. Stines stated that the October circulation statistics were flat for most of the branches; he felt that some of this may have been due to early voting as well as changing use patterns among student users (internet, etc.).

The Imagination Library now has 125 new borns enrolled. Healthy Start is signing up approximately four – nine babies per week. Library staff is submitting a new grant to Comcast updating projections of eligible children.

The meeting was adjourned at 5:35 p.m.

Meeting Dates:

**Budget - Tuesday, January 23, 2007 - 1:30 p.m. at the John F. Germany Public Library**

**Planning –Tuesday, January 23, 2007 – 3:00 p.m. at the John F. Germany Public Library**

**Policy & Bylaws - Thursday, January 25, 2007 – 2:30 p.m. at the Charles J. Fendig Public Library**

**Library Board – Thursday, January 25, 2007 - 4:00 p.m. at the Charles J. Fendig Public Library**