

TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD
JOHN F. GERMANY PUBLIC LIBRARY
AUGUST 24, 2006

Board Members Present: Chair, Jim Johnson, James Martin, Sandra Cameron, Alma Hires, Bob Argus, Kay O'Rourke, Dora Reeder, Laura Vickers, and Margaret Fisher.

Excused: Michelle Schofner, William Scheuerle, and James Harkins

Staff Present: Joe Stines, Director of Library Services; Marcee Challener, Manager, Materials & Circulation Services; Linda Gillon, Manager, Programming; David Wullschleger, Manager, Operations; Suzy George, Chief Librarian; Lisa Wagner, Administrative Services Coordinator; Barbara Marquette, Administrative Specialist; and Assistant County Attorney Alicia Gonzalez.

Mr. Johnson called the meeting to order at 4:00 p.m. A quorum was present.

Approval of the Library Board Minutes of June 22, 2006. Dr. Fisher moved that the minutes be approved. Mr. Argus seconded. The motion passed unanimously.

Approval of the Library Board Minutes of July 27, 2006. Ms. Cameron moved that the minutes be approved. Mr. Martin seconded. The motion passed unanimously.

Comments from the Public - None

Committee Reports

Budget Committee: No meeting was held in August. Mr. Stines asked whether there were any questions regarding the monthly budget report. None.

Planning Committee: The August meeting was canceled due to lack of a quorum. Mr. Stines updated the Board on current projects. Mr. Wullschleger has redrafted the Interlocal Agreement with Sulphur Springs Elementary. Architectural Services has requested that building arrangement be incorporated into the Interlocal. Staff is awaiting a meeting with School Board staff.

Mr. Stines and Mr. Wullschleger met with the School system regarding Turkey Creek and are anticipating a follow-up meeting at Turkey Creek. Real Estate is taking the lead in the proposal to move the building to a more workable site. Bruton Memorial is continuing to serve citizens from this area.

Mr. Wullschleger showed the Library Board elevation drawings for the West Gate Regional Library. Mr. Stines will ask Israel Grajales to attend the September Board meeting.

The Real Estate Department is still looking for rental space for the West Gate and North Tampa Libraries for the period of time these are under construction.

The amendment to the City of Tampa Interlocal is scheduled for review by the Board of County Commissioners at their September 7th meeting.

It was brought to the Planning Committee's attention that the Real Estate staff originally stated that the North Tampa property would support a twenty thousand square foot building so that is what was

funded. Now that the drawings are in a twenty-four thousand square foot building is possible. Mr. Stines recommended that the additional four thousand square feet be included in the current plan. Funding will be requested during the FY08 Budget process. **It was the consensus of the Planning Committee that the Library Board approve this recommendation. Mr. Argus so moved. Ms. Cameron seconded. The motion passed unanimously.**

Ms. Vickers made the motion to send a letter from the Chairman requesting that the funding for the additional four thousand square feet at the North Tampa Library be included in the upcoming budget process. Ms. Cameron seconded. The motion passed unanimously.

Copies of Pasco County Library's response were distributed. Mr. Johnson read the last sentence of the last paragraph "Pasco seems to be evolving...at the same time we are experiencing a large number of Hillsborough County citizens utilizing our parks and recreation facilities." The Land O'Lakes library is scheduled to reopen March 2007. Mr. Stines suggested revisiting this issue in the spring after the library reopens. **It was the consensus of the Library Board to have Mr. Stines contact Mark Thornton, Director, Hillsborough County Parks, Recreation and Conservation and follow-up on the use of Pasco County's facilities.**

Mike Kelly, Director, Real Estate is contacting the City of Tampa regarding the properties identified by the citizens of New Tampa.

The entrance of John F. Germany Public Library and the Friends bookstore are being renovated.

The Brandon Regional Library will reopen on September 8th.

Policy and Bylaws Committee: Chair, Laura Vickers stated that the Committee received several requests to name the meeting room at the Port Tampa City Library for James G. Yeats. **The Policy & Bylaws Committee recommends that the Library Board approve naming of the Port Tampa City Library meeting room the James G. Yeats Meeting Room. Ms. Cameron seconded. The motion passed unanimously.**

Ms. Vickers discussed receiving a letter from a concerned citizen regarding the inadvertent viewing of computer screens and pornography. **It is the recommendation of the Policy and Bylaws Committee that a letter be sent from the Library Board to County Administrator, Pat Bean, since a copy of this letter was also sent to her, to let her know that we have received it, we take it seriously, stating the current policies and what we plan to do to curb this kind of thing. Ms. Cameron seconded. The motion passed unanimously.**

New policies regarding library displays will be discussed at the next Committee meeting.

Nominating Committee: Chair, Bob Argus presented the slate of officers.

Chair - Jim Johnson
Vice-Chair - James Martin
Secretary - William Scheuerle

Mr. Johnson asked for nominations from the floor. There were no nominations. **Mr. Argus made the motion that the slate of officers be accepted. Ms. Reeder seconded. The motion passed unanimously.**

Unfinished Business

Ms. Vickers asked for the status of the Library Board appointments. Mr. Stines explained the process for obtaining applications. Mr. Stines and Mr. Johnson sent their comments to the BOCC Board Aide. It was discovered that the Boards now require criminal background checks on all nominees. Positions had to be re-advertised and several new people have applied. Mr. Stines and Mr. Johnson will review the new applications. Appointments are scheduled to be decided at the September 20th Board of County Commissioners meeting. Mr. Stines stated that the current Library Board members will stay on the Board until a new person is appointed.

Mr. Stines reminded the Library Board members that the SouthShore Regional Library dedication is scheduled for November 9th at 10:00 a.m.

Mr. Stines stated the Patrice Koerper has joined the Peace Corps and will be leaving at the end of September. The Friends are planning a farewell party on September 15th at the Don Vicente Restaurant. **Ms. Reeder made the motion that a letter to Ms. Koerper from the Library Board be drafted. Ms. Vickers seconded. The motion passed unanimously.**

Mr. Stines stated that matching funds for the Imagination Library have been received. The Committee consists of Library staff, United Way, Children's Board, Healthy Start, U. S. Post Office, the School System, Children's Services and Head Start. The kick-off is scheduled for October 3rd at 10:00 a.m. at the Children's Board Resource Center on Fowler Ave. The Committee has also received a \$1,000 donation from the Bucs. Hillsborough TV will be airing public service announcements during early October.

New Business

Mr. Johnson shared a postcard from Mr. Harkins.

Mr. Argus asked whether early voting was having an impact on the libraries. Ms. George stated that turn out has been light and that things have been going well. Mr. Stines stated that there will be a report after the voting is completed.

Mr. Stines stated that Governor Bush will be visiting the West Tampa Library on September 14th at 11:00 a.m. to kick-off the Florida Reads program. The Secretary of State and the State Librarian are expected to attend as well as other dignitaries.

Director's Report

Mr. Stines introduced Lisa Wagner, Administrative Services Coordinator. Ms. Wagner has taken over Gina Dubois' position. Most vacancies have been filled and interviews are continuing.

Mr. Stines stated that there are several audits underway. He has responded to the Public Art audit stating that he will be working with the Friends on getting coverage for works that are on display in libraries.

The Book audit, which was started a year ago, County Auditor Kathy Mathews, has sent her revised report this week. It is much less flexible than it was before. Ms. Mathews is recommending that the procurement exemption give to the library in 1984 be rescinded. The Procurement Services has raised several issues. A date has not been set for presentation to the Board of County Commissioners.

The Library's Performance Audit will begin next week. The auditors will be talking to the Managers and reviewing the Library's policies and procedures.

Mr. Stines reviewed the circulation statistics and stated that it has leveled out. We will be focusing on basic services, i.e. circulation, reference and programming. Recently the bookmobile has started visiting all Hillsborough County Head Start centers.

The meeting was adjourned at 5:36 p.m.

Meeting Dates:

Budget - Tuesday, September 26, 2006 - 3:00 p.m. at the John F. Germany Public Library

Planning - Tuesday, September 26, 2006 - 2:00 p.m. at the John F. Germany Public Library

Policy & Bylaws - Thursday, September 28, 2006 - 2:30 p.m. at the Temple Terrace Public Library

Library Board - Thursday, September 28, 2006 - 4:00 p.m. at the Temple Terrace Public Library